

# The Vicksburg Community Schools Foundation Bardeen Teacher Incentive Grant Program

## Application Form

Fill out form, print and submit for signature. Return to Cheryl Ulsh, VAB

Name: _____	School: _____
Address: _____	Assignment: _____
E-mail: _____	Principal's _____
Phone: _____	Signature: _____

### Application Deadline: March 1

Please use the following format for writing your proposal grant, using this form as your cover sheet. **Proposals must be limited to two pages, including budget.** An appendix listing project materials may be attached.

- I. Introduction: Project overview, project goal and relevance to current teaching assignment. .... 10%
- II. Recent Professional Activities Related To Project Goal. .... 10%
- III. Clear Description Of Project: resources, specific activities, timelines..... 20%
- IV. Significance of Anticipated Project Outcomes: Explain how project will impact students, staff, the instructional program, and your professional growth..... 20%
- V. Likelihood of Project Success..... 20%
- VI. Project Budget: Itemized costs, i.e. travel, lodging, meals, tuition, fees, materials

*Scoring Note: The above percentages indicate the relative value in scoring each part of the application. An additional 20% value will be allocated to overall project creativity or innovation.*



Maxwell Bardeen was the longtime General Manager of Vicksburg's Lee Paper Company. During the Great Depression he kept the mill running, spreading the work around so all employees received at least a small paycheck, thereby also keeping the downtown merchants in business. In his 42 years at the mill he was well known throughout the community for his role in establishing the Vicksburg Foundation. Additionally, he was one of the founders of the WMU Paper Science & Engineering Department. Max was a pilot and was instrumental in the start-up of the "High on Kalamazoo Air Show."

Max Bardeen was also a champion of the Vicksburg Community Schools and Vicksburg Teachers. He approached the school district to establish a program to recognize and encourage teaching innovation and excellence, and received support from the Vicksburg Foundation to fund the program. The Teacher Incentive Grant Program was established through the Vicksburg Community Schools Foundation in 1986 and, through the efforts of Max and Virginia Bardeen, it has grown steadily since that time.

In 1994 when Maxwell Bardeen passed away, both the Vicksburg Community Schools Foundation and the Vicksburg Foundation voted to expand their support of the Teacher Incentive Grant Program. In acknowledging Max Bardeen and his family as founders of the program, it was officially renamed the Bardeen Teacher Incentive Grant Program. Simultaneously, the Vicksburg Foundation made a five year renewable commitment to the fund and increased their annual donation from \$7,500 to \$10,000. The Vicksburg Community Schools is grateful to Max Bardeen for his vision and long-standing commitment to the students and teachers of Vicksburg. We are also grateful to the Vicksburg Community Schools Foundation and the Vicksburg Foundation for supporting teacher innovation and excellence.

# Guidelines for The Bardeen Teacher Incentive Grant

## Grant Purpose:

- To fund individual research and personal/professional development activities that will result in new teaching and learning practices.
- To fund the purchase of materials necessary for implementation of creative and innovative teaching and learning practices where those materials are outside of the scope of normal curriculum materials, supplies or equipment supplied by the District. All items purchased with grant funds become the property of the school district.

## Grant Availability:

- The Vicksburg Foundation makes \$10,000 available per year. That amount may be supplemented by District or private funds.
- Grant awards will generally be limited to \$1,000. Exceptions may be considered based upon the merit of the project proposal and funding availability.
- The Vicksburg Community Schools Foundation Review Committee reserves the right to recommend partial funding of a grant request and to fund special program requests throughout the year.

## Application and Review:

- Applicants are invited to fill out the form on the back of this flyer/brochure and attach it to their proposal to be submitted to Cheryl Ulsh by March 1.
- Please indicate if there are matching funds from another source, including personal contributions by the applicant.
- Individual teachers may apply each year. Previous year recipients, however, may receive lower priority in allocation of grant funds.
- Expenditures for meals and mileage should fall within District guidelines, with the exception of meals included in conference registration costs.

## Timeline for Awarding of 2009 Grants:

March 6	Charlie Glaes' office will distribute applications to the members of the VCSF Bardeen Grant Committee to review and score.
Week of March 9-13	The VCSF Bardeen Grant Committee will meet to evaluate grants and develop funding recommendations.
April 1	The VCSF Board will take action to approve the funding recommendations.
April 13	Charlie's office will mail out grant award letters and instructions for accessing funds.